

**REQUIRED ATTACHMENTS CHECK LIST**

A complete bid or bid package will consist of the items identified below.

Complete this checklist to confirm the items in your bid. Place a check mark or "X" next to each item that you are submitting to the State. For your bid to be responsive, all required attachments must be returned. This checklist must be returned with your bid package.

<b><u>Attachment</u></b>	<b><u>Attachment Name/Description</u></b>
_____ Attachment 1	Required Attachments Check List (Attachment No. I.1)
_____ Attachment 2	Bidder Letters of Reference
_____ Attachment 3	Current Resume for Proposed Contract Manager
_____ Attachment 4	Current Resumes for Proposed Medical Directors
_____ Attachment 5	Current Resumes for Proposed Quality Assurance Directors
_____ Attachment 6	Current Resume for Proposed Assistant Contract Manager
_____ Attachment 7	Evaluators' Letters of Commitment
_____ Attachment 8	Small Business Preference Form (Attachment I.2)

**The following attachments must be submitted in a separate sealed envelope labeled: "Attachments 9-12", and the bidder's name.**

_____ Attachment 9	Bid Form (Attachment IV.1)
_____ Attachment 10	Budget Format (Attachment IV.2)
_____ Attachment 11	Personnel and Operation Costs Budget (Attachment IV.3)
_____ Attachment 12	Bid/Bidder Certification Sheet (Attachment IV.4)